

## **JULY 2020 - Manager's Report**

### **Staffing:**

We are fully staffed in each department.

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During the month of June:

### **ADMINISTRATIVE**

- We are still following the recommended State guidelines for pools during the pandemic.
- All but two open seasonal sites filled.
- State inspection of campground was completed. Some minor maintenance issues need to be addressed, but otherwise we are in good shape.
- We will have some transition with staff as we move people around for the right fit. You may see familiar faces in multiple departments until everyone is trained.
- We have added Security on weeknights from 5-11 and will maintain that schedule until after Labor Day.
- Weekend Security staff will be enhanced with volunteers and Management staff to cover the entire park on these busy weekends.
- Store staff is concentrating on cost savings by choosing new vendors that carry the products we sell. New items arrive almost daily, so please check out our new items including clothing!
- Condo Sales are strong and there are multiple sites in various stages of the process.

### **MAINTENANCE**

- Activity pool tile work completed
- Roads graded and graveled (MJT)
- Anchors made for Oasis
- Inflatables launched in Oasis
- Needs Assessment completed for repairs/upgrades throughout park
- Hot tub inspected and given the go ahead to open/some minor adjustments needed first
- Volunteers continue to help cut and stack wood and perform other duties around the park. Thank you very much for your dedication to the park!!!!

### **Financials:**

2020 YTD income dues:	\$540,734	2019 Fiscal income dues:	\$537,812
2020 YTD reservations+seas.sites:	\$489,842	2019 Fiscal reservations:	\$618,157
2020 YTD Total expense:	\$342,927	2019 Fiscal expense:	\$1,074,536
2020 Operating Acct. Balance YTD	\$855,537	2019 Operating Acct YTD:	\$342,187

(\*note: 2020 Dues total includes Condo, UDI, and UDI Seasonal)

**Professional Services:**

- Accounting Asher & Wood
- Banking Associated Bank
- Cell Phones U.S. Cellular
- Electrician Harv's Electric
- Golf Cart Rental Jim's
- Insurance Secura – Commercial, Business Umbrella Liability and Auto  
SFM – Workers' Compensation  
West Bend – Employment Practices
- IT Connecting Point/Camera Corner
- Legal Pinkert Law Firm
- Phone/Internet AT&T and 8x8
- Pool Service Carrico – Water management/chemicals
- Printers/Copiers Marco (bought out Accent Business Solutions)
- Propane Door County Co-op
- Reservations/POS StayList
- Satellite TV DirectTV
- Store Inventory Holiday Wholesale; Wilcor; Seven-Up; Triangle, Flanigan, Kay, Sam's Club
- Waste Mgmt. Septic Maintenance and Advanced Disposal

**Contracts:**

- ❖ Advanced Disposal Contract ends January 2022
- ❖ Marco (Accent) Contract renews yearly in February
- ❖ Schopf/S&B Farms Contract ends December 2020
- ❖ Septic Maintenance Renewed yearly
- ❖ Asher and Wood Renewed yearly

**Memberships:**

- WACO (Wisconsin Association of Campground Owners)
- ARVC (National Assoc. of RV Parks and Campgrounds)
- Door County Visitor's Bureau
- Carlsville Business Association

**Long term Contracts:**

**Kids Directory Term 2015-2021 (Advertising) (Pending)**